

A meeting of Parwich Parish Council was held on Wednesday, 25<sup>th</sup> July 2018 at 7:30 pm in Parwich Memorial Hall.

**Present:** Chair, M Edge, Vice Chair, P Kirkham, J Barnett, J Jessons, M Compton, T Marshall, J Turnbull, Clerk, A Martin.  
Two members of the public.

**25.7.1 Apologies/Councillors' attendance register.**

The councillors present signed the attendance register.

**25.7.2 Declaration of personal/pecuniary interest of Councillors.**

None declared.

**25.7.3 Minutes of the previous meeting.**

The draft minutes of the meeting of 20 June 2018 and extraordinary meeting of 12 July 2018 had been forwarded to members in advance of the meeting, displayed on the Parish Council's website and in the local shop.

**Resolved:** To accept both sets of draft minutes as a true record of proceedings.

**25.7.4 Public speaking.**

- A member of the public highlighted concerns about the impact of the clearance of Pump Hill on the privacy of adjacent gardens.
- A member of the public explained the reasons they were interested in purchasing a piece of land on the Memorial Hall site adjacent to Shaw Barn and advised that they had obtained an independent valuation of the land. The Council was advised that the potential purchaser would, in addition to any, offer be willing to
  - meet the legal costs of the Council in selling the land.
  - undertake work to create a suitable boundary should the land be sold.
  - agree not to build further on the land but to use it as a garden.

**25.7.5 Items from public speaking.**

None. (Both issues raised were already on the agenda).

**25.7.6 Offer for land at Memorial Hall site.**

The Clerk summarised the process for sales of public land by the Council with reference to the Standing Orders. A copy of the letter with the independent valuation of the land was passed to the Clerk. The Clerk advised that to consider any offer further it should be made in writing.

**Resolved:** To meet the requirements of the Standing Orders for consultation on the sale of public assets owned by the Council the Clerk would publicise any offer received in writing (but not its value) and invite comments or other expressions of interest in the land. Should no other offers be made the price offered would then be publicised and further comment invited. The Parish Council would make no decision on whether to accept an offer until both these phases of consultation had taken place.

It was noted that any potential sale would have to be subject to any restrictions that might exist regarding the land and that legal advice may be required to understand and address them.

**25.7.7 Pump Hill.**

**Resolved:** to bring forward item 13 on the agenda.

The Council noted correspondence, which had been received from a resident concerned about privacy adjacent to Pump Hill and from the Horticultural Society. Previous discussion regarding options for the land and advice sought were reviewed.

The Clerk advised that a meeting had taken place on site recently with a resident who had offered to draw up a possible plan for work at the site. The various representations that had been made to the Council regarding ideas for the land had been reviewed. Where these ideas vary, an attempt will be made to provide a balanced design for discussion, reflecting as many of the suggestions as possible. This will be a plan for the whole site, not just entrances.

**Resolved:** To suspend standing orders to allow the further participation of a member of the public in the discussion.

In order to clarify their understanding Councillors discussed with a member of the public their concerns and suggestions regarding the site.

**Resolved:** To reinstate the Standing Orders and resume the meeting as normal.

**Resolved:** When the Clerk receives the design it will be circulated to Councillors.

*These minutes are a draft until approved at the following meeting.*

**Resolved:** That the Clerk should use any plan received to gather advice from relevant agencies (e.g. Peak District National Park Authority) in support of further discussion at a subsequent meeting.

For the avoidance of doubt it should be noted that no decision about implementing some or all of any plan, or any variation to it, has been taken, or will be taken other than in a Parish Council Meeting.

**Resolved:** That, at the Clerk's discretion, the Council's mowing contractor may be requested to maintain the current appearance of the area by further strimming of nettles and brambles should this be considered necessary.

**Resolved:** to resume with item 7 on the agenda.

#### 25.7.8 Review of Policies and Procedures.

- The website has been updated to reflect changes and reviews approved at the previous meeting.
- The Clerk advised that the current standing orders require publication of most motions in advance of the meeting though the Council has rarely operated in this manner.

**Resolved:** That as the publication of motions in advance is not a legally necessary, and is not considered useful, the draft revision of the Standing Orders should remove the requirement.

#### 25.7.9 General Data Protection Regulation.

An interim policy for implementing compliance with the GDPR had been circulated in advance of the meeting.

**Resolved:** To adopt this policy and publish it on the website.

The provision of e-mail addresses for Councillors, solely for Parish Council business, was discussed. Costed and free of charge options had been identified.

**Resolved:** T Marshall to set up a separate e-mail account for Parish Council correspondence and advise other councillors on the ease and effectiveness of this approach.

#### 25.7.10 Clerks report.

- Clerk's estimate of time 7.8 hours per week.
- Responded re planning applications at Church View (granted) and the Creamery (decision not yet issued).
- Responded to the owners of Blanche Meadow in reply to their e-mail advising the wording of the minutes of the last meeting.
- Pond dredging. Completed.
- Removal of artificial wicket. Completed. Waiting rain to re seed.
- Notts DA caravan visit.
  - Friday football cancelled due to concern about damage.
  - Cheque for £656.50 (2017 £606.00) received from Notts DA Caravan Rally with thanks.
- Loaned Pavillion keys for picnic during Wakes.
- Requested removal of moles on Nethergreen.
- Asked Chair to request bank account signatory information.
- Annual return.
  - Notice of public rights and publication of annual governance & accountability return. Published to website and noticeboard. 24th June 2018.
  - Statutory documents Published to website and noticeboard. 25th June 2018.
  - Period for exercise of public rights runs until the 3rd of August.
- Damage to verges and registration of Village Greens.
  - Correspondence with resident re management of verges and Village Greens.
  - Requested DCC to advise if they hold any further records of Village Greens in Parwich.
  - Note that the road in front of the Church Gates appears to be on what was previously registered as a Village Green.
  - Received response from DCC advising the registration documents already seen are the definitive record of Common Land and Village Greens and that they do not believe that there are any other registrations in Parwich.
- Cracks have appeared in the football pitch lines due to the dry weather. The football club has attempted to fill them with topsoil provided by a resident.
- Memorial Hall.
  - Garden tidy took place 23rd June.
  - Advised availability of Derbyshire Dales Local Project Fund in connection with memorial sundial.
  - Attended meeting 17 July.
  - The availability of a key safe is being addressed.

- Advised resident of PDNPA contacts regarding Tree Preservation Orders.
- Investigated the status and ownership of the Methodist Chapel. (Sold for £76K, July 2008)

**Resolved:** That the Clerk will attempt to contact the purchaser to see if they would be willing to give any advice on their future intentions for the building.

#### 25.7.11 Items of account.

Authorised since last meeting

Cq 1425	Playforce	Climbing Frame 50% deposit	£6,899.40
New			
Cq 1426	Room Hire	Memorial Hall	£15.00
Cq 1427	Contractor	Pond dredging	£816.00
Cq 1428	Contractor	Mowing (+ Pump Hill strimming)	£850.00

There is no other meeting at which cheques could normally be signed for two months.

**Resolved:** That the Clerk will arrange to have cheques signed outside of the meeting where invoices for work already authorised has been satisfactorily completed and invoiced.

#### 25.7.12 Planning Applications.

None received.

#### 25.7.13 Playground equipment.

New equipment progress report sent to Derbyshire Environmental Trust (DET).

Order placed and installation expected in September.

**Resolved:** The Clerk is authorised to make such arrangements with suppliers, and others, as may be required to progress the installation before the next Council meeting subject to

- Keeping the Council advised of any actions necessary
- Authorising minor expenditure only within the limits set out in the Standing Orders.

Village Maintenance day.

**Resolved:** Date set at Sunday 7<sup>th</sup> of October. This can be publicised (T Marshall). Activity to be confirmed at next meeting.

Maintenance of existing play equipment.

**Resolved:** Clerk to purchase suitable materials so that this can be undertaken as the opportunity arises.

#### 25.7.14 Rented Land.

The Council has been advised that one of its agricultural tenants wishes to end their tenancy. Advice had been sought from Bagshaws as the Council's agents and this had been received on the day of the meeting. This advice covers both the ending of the tenancy and the potential re-letting or sale of the land.

**Resolved:** Councillors should review the advice and send any questions to the Clerk who will collate them and communicate with Bagshaws to get further understanding in advance of the next meeting. These questions to include:

- the potential future revenue from either sale or letting.
- alternative forms of tenancy.
- Bagshaws fee structure for acting on behalf of the Council.

#### 25.7.15 Correspondence and communication.

- DDDC & DCC Hot weather water usage.
- DDDC. Monitoring Officer. Next year's elections.
- DCC. Bus Strategy. Survey?
- DCC and DALC and Police Commissioner's Office. Police and Fire open day.
- DCC. Maps of Village Greens and Common Land.
- DCC Action Grants. (with posters).
- DALC. Circular 09-2018.
- DALC. Remembrance Day Silhouettes.
- PDNPA. Invitation to Parishes Day. 29th September. 10 until 4.
- PDNPA. Planning awards.
- Police Commissioner's Office. Listening Campaign.
- Creative Play. Playground equipment x 2.
- Local Authority Income Generation.
- HAGS playground equipment.

**25.7.16 Items for the next agenda.**

- Reconciliation of accounts

**25.7.17 Date of next meeting.**

- Next Parish Council meeting proposed date of 19th September 2018 at 7:30pm in the Memorial Hall.

The meeting was declared closed at 9:27 pm.

A Martin  
Clerk to Parwich Parish Council  
26 July 2018