

**A meeting of Parwich Parish Council was held on Wednesday, 21st October 2020 at 7:30 pm by video conference.**

**Present:** Chair M Edge, J Turnbull, L Coyne, M Compton, S Chambers, Clerk A Martin.

**25-10-1 Apologies/Councillors' attendance register.**

Apologies were accepted from P Kirkham and J Jesson.

**Resolved:** That the record of attendance should be completed on the Councillors' behalf by the Clerk.

**25-10-2 Declaration of personal/pecuniary interests of Councillors.**

None.

**25-10-3 Minutes of the previous meeting.**

The draft minutes of the meeting of 16th September 2020 had been forwarded to members in advance of the meeting, and displayed on the Parish Council's website and in the local shop.

**Resolved:** To accept the draft minutes as a true record of proceedings. A copy will be held by the Clerk for the Chair to sign in person when this is possible.

**25-10-4 Clerk's report.**

1. Clerk's estimate of time 8.2 hours per week.
2. Councillor co-option
  - 2.1. Obtained completed acceptance of office form and filed.
  - 2.2. Obtained completed declaration of interests form and sent to monitoring officer.
  - 2.3. Update councillor page and permissions on website.
  - 2.4. Updated councillor list on noticeboard.
3. Replied to PDNPA with comments on revised draft Parish Statement.
4. Publicised clean-up day on blog.
5. Footpath along brook by Japonica.
  - 5.1. Obtained Severn Trent reference number.
  - 5.2. Severn Trent records showed that their own inspection report recorded that the ironworks were neither faulty or dangerous, but they will look again.
6. Completed "Right to Contest" survey for unused land.
7. Asbestos advice for pavilion
  - 7.1. Wrote to several companies requesting advice.
  - 7.2. Waiting replies.
8. Pavilion electricity contract.

## Parwich Parish Council

- 8.1. Read meters and submitted reading. (nothing used since last time)
- 8.2. Renewed contract for one account which was about to expire and move onto higher tariff.
- 8.3. Several providers considered.
- 8.4. Cheapest was to remain with British Gas.
- 8.5. Modest increase but fixed for three years.
- 8.6. Requires Smart meter.
- 8.7. IM Serve will fit meter 3rd November.
- 8.8. Agreed with British Gas that both existing meters will be replaced at this time.
9. Jubilee pond
  - 9.1. Agreed with previous contractor that it should be cleared on the same basis as earlier in the year. To take place in second half of October.
  - 9.2. Draft tender for three-year annual contract to clear Jubilee Pond and Sheepwash each Autumn in preparation but not yet circulated for review.
10. Memorial Hall review of Fire Risk Assessment. Confirmed that this has now happened.
11. Wrote to climbing frame supplier re cost of remedying defect. (no reply as of 12 Oct)
12. Trees on Millennium Green.
  - 12.1. Issued order to successful contractor.
  - 12.2. Advised unsuccessful contractors.
  - 12.3. Requested and received evidence of insurance, risk assessment and method statement.
  - 12.4. Agreed date of 31st October.
  - 12.5. Updated residents of Rowan Cottage.

**Resolved:** Availability of firewood for residents of Rowan Cottage and others to be publicised on the blog.
13. Toilets.
  - 13.1. Completed risk assessment for use by various groups.
  - 13.2. Circulated and recorded on website.
  - 13.3. Provided to School and Bowls Club who have prepared their own risk assessments consistent with the Council's.
14. Replied to Derbyshire Dales District Council asking that kerbside weed killing by Derbyshire County Council (Highways) should continue.
15. Replied to PDNPA re newsletters.
16. Issue rent demands for next six months.
  - 16.1. One payment received and one outstanding.

### ***In hand***

17. Further tasks arising from the risk management review.

### ***Waiting response or action***

18. Registration of Agricultural Land by Statutory declaration.

## Parwich Parish Council

19. Housing needs survey. Waiting new appointment.
20. Request for Playground signs (Highways)
21. Request for Defibrillator donation.
22. First Responders use of village maps to highlight difficult junctions.
23. Minor maintenance proposals.

**Resolved:** To include clearance of lower path to Gibbons Bank and signpost at junction with Monsdale Lane (if permitted).

**Resolved:** To allow until the November meeting for any other qualifying work to be identified before approaching a contractor to carry out the work.

24. HMLR Adverse Possession claim for Pump Hill. Made on-line request for update. Advised that updates were only being provided for urgent applications (e.g. where these were holding up transactions).

### 25-10-5 Banking.

A list of potential internet payees had been circulated in advance of the meeting for approval in accordance with the Council's Financial Regulations.

**Resolved:** To approve this list.

The Council has been approached by its bank, Nat West offering the possibility of a payment to switch accounts to another bank. However further investigation has shown that the only accounts to which the Council could switch would incur banking charges which would gradually erode any payment received.

**Resolved:** To leave the account with Nat West.

### 25-10-6 Items of account.

Cheque payments.

Cheque number	Payee	Item	Amount
001522	Clerk	Zoompro licence. Aug / Sept (inc. VAT)	£14.39

On-line payments.

Payee	Item	Amount
Contractor	Mowing (October)	£800.00
Contractor	Clearance behind Pavillion	£50.00
Contractor	Hedge cutting	£78.00

1. Wayleave cheque from Western Power and one rental payment received and banked.
2. Balance at 22 October 2020 £25,440.64.

### 25-10-7 Planning applications.

Smithy Close. Replacement of porch plus toilet and utility room.

**Resolved:** Clerk to respond that this application is supported on the grounds that it is a useful addition to the property with minimal visual impact.

### 25-10-8 Clean-up day.

1. Date of 25th October publicised.
2. Risk Assessment circulated for review.

**Resolved:** The Risk Assessment was approved.

3. Potential tasks.

#### 3.1. Pump Hill.

**Resolved:** Another date will be planned after the first frost. (Though volunteers may also choose to work there beforehand).

#### 3.2. Playground.

3.2.1. Carousel. Glue matting with black mastic.

3.2.2. Rocker. Replace bolts if loose.

#### 3.2.3. Slide

3.2.3.1. Clean bird fouling and sweep away debris.

3.2.3.2. Weed and fill gaps at edge of surround with sand.

3.2.3.3. Brush off and repaint rust under platform.

#### 3.2.4. Swings

3.2.4.1. Clean bird fouling and sweep away debris.

3.2.4.2. Brush off and repaint rust.

3.2.4.3. Weed and fill gaps at edge of surround with sand.

3.2.4.4. Replace bolts on toddler swing with ones without sharp edges.

3.2.5. Climbing frame. Clean bird fouling and sweep away debris.

#### 3.3. General litter picking.

#### 3.4. Roads. Kerbside weeding.

#### 3.5. Trees. Manual removal of lower branches from trees on green by church.

4. Equipment and materials.

4.1. Litter pickers and bags will be available.

4.2. Residents to be encouraged to bring own tools.

**Resolved:** Clerk to source black mastic, hammerite paint and sand.

5. Due to COVID 19 there will no refreshments.

6. Publicity

**Resolved:** Clerk to publicise the above on the blog and draw attention to the risk assessment.

**25-10-9 Bonfire.**

**Resolved:** The bonfire that has been built on Parson's Croft will be lit at a time of the Council's choosing during mid-November, weather permitting.

**25-10-10 Tender approval.**

Tenders for the following works had been made visible to Councillors on the website for review prior to the meeting.

1. Mowing.
2. Various works around the tennis courts.
3. Gates and fences.

**Resolved:** A reference to topsoil over the land drain to be created at the back of the tennis courts is to be removed.

**Resolved:** The tenders were otherwise approved for issue and will be made visible on the website shortly for potential suppliers to consider.

**25-10-11 Benches.**

The Council had been asked by a resident to consider installing the benches it has in storage at the following locations.

1. by the sundial in Creamery Lane.
2. on the land opposite Gardeners Cottage.
3. outside the Memorial Hall by the entrance.

**Resolved:** The suggested locations will be reviewed by Councillor's during the clean-up day.

**25-10-12 PDNPA Young Peoples' Survey.**

The Council had been asked to complete this survey.

**Resolved:** L.Coyne, M Edge and J Turnbull will prepare a response on behalf of the Council.

**25-10-13 Tree Survey.**

This survey of trees on land managed by the Parish Council is due.

**Resolved:** A date will be arranged for this survey to be carried out by M Compton and A Martin.

**Resolved:** The policy for the frequency of the survey will be changed to 18 months to allow trees to be observed at different times of the year.

## 25-10-14 Correspondence and communication.

items not covered elsewhere

1. Floodlights for keep fit.  
**Resolved:** Clerk to seek further information and make arrangements if required.
2. Fire wood from felled trees. x2
3. PDNPA. Parishes day.
4. PDNPA. Footpath diversion order.
5. DDDC. Counter Terrorism duties for Village Halls.
6. DDDC. Covid spot-checks.
7. DCC. Community newsletter. x2
8. DCC. Lamppost poppy policy.
9. DCC. Council reorganisation.
10. DCC. Newsletter. x2
11. DCC. Coronavirus restrictions.
12. DCC. Snow Warden Scheme.
13. DALC. AGM.
14. DALC. Right to contest survey reminder.
15. DALC. Derbyshire Community Health Services NHS Foundation Trust Governors.
16. DALC. Notes from Chairs' and Clerk's meetings. x 2
17. DALC. Planning Consultation presentation.
18. DALC. Training courses.
19. DALC. Coronavirus. Post lockdown communication seminar.
20. DALC. Crime Commissioners vulnerability fund.
21. Rural Services Network. Bulletin. x 5
22. Rural Services Network. Funding Digest.
23. Rural Action Derbyshire. Lockdown easing measures. x 2
24. Rural Action Derbyshire. AGM.
25. Came and Co. Insurers. Premises opening advice.
26. Playforce. Home education resources and outdoor play. x 3.
27. MyParishCouncil.co.uk. Website compliance.
28. MK illumination. Christmas lights x2
29. Mortisport. Vandal proof paint.
30. Creative Play. Play equipment. x 2
31. Glasdon UK. Street furniture. X 2
32. London Hearts. Defibrillator Grant.
33. Air Ambulance Service. Appeal.
34. BHIB Councils insurance. Assorted advice. x 5
35. Running Imp. Various products. x 3
36. Plantscape UK. Solar powered Christmas trees.

## **Parwich Parish Council**

37. Futureform. Sanitiser dispensers.

### **25-10-15 Items for the next agenda.**

1. Bank reconciliation.
2. Pavilion electrical tender.
3. Wildflower planting.

### **25-10-16 Date of next meetings.**

The next Parish Council meeting will be on Wednesday 18th November 2020 at 7:30pm. This will be using Zoom video conferencing unless lockdown restrictions have been eased to allow face to face meetings.

The meeting was closed at 21:00pm.

A Martin  
Clerk to Parwich Parish Council  
12 October 2020