

A meeting of Parwich Parish Council was held on Wednesday, 19th September 2018 at 7:30 pm in Parwich Memorial Hall.

Present: Chair, M Edge, Vice Chair, P Kirkham, J Barnett, J Jessons, T Marshall, J Turnbull, Clerk, A Martin.
Four members of the public.

19.9.1 Apologies/Councillors' attendance register.

Apologies were received from M Compton. The councillors present signed the attendance register.

19.9.2 Declaration of personal/pecuniary interest of Councillors.

P.Kirkam declared an interest with respect to item 12. on the agenda, Offer for Land at Memorial Hall Site.

19.9.3 Minutes of the previous meeting.

The draft minutes of the meeting of 25 July 2018 had been forwarded to members in advance of the meeting, displayed on the Parish Council's website and in the local shop.

Resolved: To accept the draft minutes as a true record of proceedings.

19.9.4 Public speaking.

A representative of the Peak District National Park Authority (PDNPA), spoke with regarding item 15. on the agenda, Rented Land. Various significant features of the land were highlighted. The potential role of the National Park Authority in assessing these, and supporting the achievement of a tenancy agreement which placed appropriate value on them, was described.

19.9.5 Items from public speaking.

Members of the public expressed particular interest in agenda items

- 15. Rented Land.
- 14. Pump Hill.
- 18. Vehicle speed in the village.

Resolved: to consider these items next, in the order above.

19.9.6 Rented Land.

Councillors discussed

- Options for the surrender of the existing tenancy of land to the south of the road at Parwich Moor.
- Future options for use of the land.

Resolved: That Standing Orders should be suspended to permit questions to be asked of the representative of the PDNPA regarding this agenda item.

Resolved: To confirm that Bagshaws in Ashbourne are appointed to act as the Council's Agents.

Resolved: That the Council is willing to offer the existing tenant the following

- Surrender of the tenancy on the 24th of March 2019.
- No claim for dilapidations.

Subject to

- No claim being made for tenant compensation for improvement on the land.
- Payment of a final instalment of rent for the period up to the 24th of March 2019.

Resolved: That the land should be offered for let rather than sold.

Resolved: That a tenancy of ten years or more should be sought.

Resolved: That the Clerk should formally request the PDNPA to provide

- an assessment of the ecological, archaeological and landscape value of the land.
- advice regarding grants that may be available from themselves or other bodies relating to the management of the land.

Resolved: That Bagshaws should be requested to draw up particulars for the rental of the land reflecting the Parish Council's interest in

- The rental offered.
- The manner in which the land is to be used.
- The supporting funding that a tenant might access.

Resolved: That the wording of the particulars used to advertise the tenancy should be discussed with the PDNPA prior to publication.

Resolved: That Bagshaws be asked to advise when and where the tenancy might be advertised.

Resolved: That any interest expressed in the land should be referred to the Clerk who will ensure that interested parties are made aware when the tenancy is advertised.

Resolved: All the above to be conveyed to Bagshaws by the Clerk.

Resolved: Normal application of Standing Orders was resumed.

19.9.7 Pump Hill.

The Council had received a document from a resident containing

- A survey of existing trees on the site including suggestions as to which might be retained and which removed or trimmed.
- Potential access points and paths across the land.
- Preliminary investigation into the approvals that might be required for such work.
- Further suggestions reflecting the comments of residents and others.

The Council thanked the resident for preparing this extremely useful document.

Resolved: That Standing Orders should be suspended to permit questions to be asked of the author of the document.

Resolved: That the document should be shared publically via the website (with a link from the blog) as part of ongoing consolation. Prior to this the Clerk will work with the author to address several minor points of clarification. The posting will be accompanied by a statement from the Council making it clear that while ideas continue to be researched and developed no formal decisions have been taken about carrying out work on the site. And that comment continues to be welcomed.

Resolved: That the Clerk, in association with the author, should seek to formally confirm advice regarding the opening of entrances to the site and the creation of a permissive footpath rather than a public footpath.

Resolved: That the Clerk should formally request the Conservation Department of the PDNPA to advise if the tree work described is, or would be, subject to any limitations imposed by existing or potential Tree Preservation Orders.

Resolved: That the Clerk should seek quotations for the cost of tree work if it were to be carried out as described.

Resolved: That the Clerk should update the PDNPA Community Planning Officer regarding the development of ideas for the site and request further advice on accessing grants to carry out work.

Resolved: That the author of the document should liaise with a resident who had offered financial support and materials for the creation of access points and pathways.

Resolved: Normal application of Standing Orders was resumed.

19.9.8 Vehicle speed in the village.

The Council had received a letter from resident expressing concern regarding the speed of some vehicles in the village. The Clerk read out a letter received from Derbyshire County Council Traffic Safety Service in January 2016 following a previous enquiry about 20 mph speed limits. This stated that the use of 20mph limits was under review and suggested that a visit would take place to look at existing signage. It is not thought that this visit ever took place.

Resolved: The Clerk to contact the Traffic Safety Service again to request that the visit take place and to seek advice regarding

- 20 mph limits
- Electronic speed detection signs
- Village Gateways
- Any other measures that they may advise would be helpful in addressing concern over vehicle speeds.

19.9.9 Review of Polices and Procedures.

A draft of revised Standing Orders based on the latest model standing orders available from the Derbyshire Association of Local Councils (DALC) had been circulated in advance of the meeting.

Resolved: To approve the revisions and publish them on the website.

19.9.10 General Data Protection Regulation.

A draft policy to address the requirements of the General Data Protection Regulation had been circulated in advance of the meeting.

Resolved: To approve the draft and publish it on the website.

Resolved: To record that those Councillors present confirmed that they were aware of and would comply with the requirements of the policy regarding the security and retention of personal data. (The Clerk to seek this assurance separately from one Councillor who was not present).

Resolved: To publish the Council's Privacy Policy on the website and to provide a link to it within the auto signature appended to Parish Council correspondence.

19.9.11 Clerk's report.

- Clerk's estimate of time 6.8 hours per week.
- HMRC PAYE submissions made for July and August.
- Updated contact details for Councillors on website and noticeboard to reflect new e-mail accounts.
- The period for the exercise of public rights in respect of the annual return expired on the 3rd of August. No requests were received. The relevant statutory notices have been removed from the notice board.
- Memorial Hall.
 - New key safe installed by Memorial Hall Committee.
 - Offered Memorial Hall for training of new councillors after next years elections.

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- The Memorial Hall Committee have purchased a commemorative sundial to install on the triangle at Creamery Lane. No ownership of this land is registered. It is not identified as a Village Green or as Common Land. It has been maintained (strimmed) by the Council in recent years.
- Methodist Chapel
 - Written to owner advising concerns and requesting any information.
 - Written to the Listed Property Owners Club requesting advice and circulated response and guidance on potentially useful legislation. The Local Planning Authority (PDNPA) has some powers if it chooses to use them.
- Hedge cutting completed at Parsons Croft.
- Sport England Active Spaces data audit. Registered and updated Parsons Croft entry.
- Queried water bill with Water Plus. Request for outstanding payment and new Direct debit instructions sent in error. (PC is actually in credit due to previous refunds).
- Responded to query from resident re ramp from road in Smithy Close. Referred to Highways and County Councillor.
- Responded to query from resident re overhanging branches. Referred to DCC "Do it now" reporting portal.
- In contact with Derbyshire Health Home Programme (DCC) re grants for central heating to replace solid fuel and storage heaters. Displayed and circulated posters.
- Caravans on Parsons Croft Car park
 - Correspondence and monitoring
 - Both caravans now removed
 - Highlighted that the PC has no visible policy on this use of the car park

Resolved: To place this item on the next agenda.

- Cracks in football pitch. No longer appears to be a problem.
- Received quote for repair of gatepost at Parsons Croft and waiting for work to be done.
- Investigated hole by Millennium Pond reported by resident. Damaged and dangerous stop cock cover reported to Severn Trent who confirmed it would be investigated.
- Received request re availability of tennis court nets but unable to answer.

Resolved: To respond advising that these can be unlocked from the pavilion for use if sufficient notice is given.

- Removal of artificial wicket. Topsoil & reseeding. Compaction of surface to be addressed.

19.9.12.Items of account.

Authorised since last meeting

Cq 1429	Contractor	Mowing (Aug)	£800.00
New			
Cq 1430	Clerk	Salary Q2	£346.14
Cq 1431	HMRC	PAYE	£346.13
Cq 1432	Memorial Hall	July hire	£15.00
Cq 1433	Contractor	Mowing (Sept)	£800.00
Cq 1434	Playforce Limited	Climbing Frame (50% balance)	£6899.40

19.9.13.Bank Accounts.

A reconciliation of the Parish Council accounts had been circulated in advance of the meeting. The latest bank statements were presented at the meeting.

Resolved: To record that the reconciliation matched the latest statements. Councillor J Barnett signed the statements to acknowledge this.

Mandates had been signed and sent to close the PUTT and Reserve accounts and transfer their balances to the current account. This is to simplify the banking arrangements and to provide access to all the Parish Councils funds.

19.9.14.Planning Applications

No new applications received. The Planning Application decision at the Creamery is still pending

19.9.15.Offer for land at Memorial Hall site.

Councillor P Kirkham left the meeting during this agenda item.

A written offer had been received for a piece of land adjacent to Shaw Barn.

The receipt of the offer, but not its value, had been publicised on the website and village Blog. This was to comply with the Standing Order requiring consultation when considering disposing of land or buildings. No comments had been received.

The Council considered the offer and its own valuation of the land, which was higher.

Resolved: That the Council is unwilling to accept offers below its own valuation (plus legal costs).

19.9.16. Playground equipment.

The new climbing frame has been installed and is being used. There were no problems with the installation.

Resolved: The Clerk to procure a sign acknowledging the providers of grants to be mounted on the equipment. (Wording to be agreed with the providers).

Resolved: To affix the sign at a brief ceremony during the village clean up day on the 7th of October. Providers of grants to be invited to attend if they wish.

The Clerk will complete the various reports and claim forms associated with the completion of the Project.

19.9.17. Village Clean up day.

Suggestions for work to be undertaken on the village clean up day on the 7th of October were reviewed.

Resolved. Subject to weather and volunteers the following will be prioritised

- Clearing congested areas of the Brook Course.
- Painting benches (Playground and Church Green).
- Treating rusted areas of older playground equipment.

Resolved: the following actions to be undertaken in preparation

- Purchase of paint. The Clerk.
- Provision of equipment. All.
- Publicity. T Marshall.
- Request refreshments from the Sycamore. T Marshall.
- Risk Assessment. The Clerk.

19.9.18. Remembrance Day.

Request for a member of the Council to lay a wreath.

Resolved: The wreath will be laid by M. Edge.

19.9.19. Request for firework display on the green.

The Council had received a request from the Sycamore to be allowed to hold a firework display on the green opposite the pub. The Council considered the size of the site, the proximity to parked cars and residences and the potential for complaints. It also considered the advice provided by the following source.

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/31866/10-1039-fireworks-safety-displays.pdf

Resolved: Permission should not be given for a firework display at this location. Subject to suitable management and insurance the Parish Council would consider a request to hold a display on Parson's Croft.

19.9.20. Correspondence and communication.

- Repair to cuckoo sculpture (resident investigating)
- Mayfield piano recital (publicity)
- PDNPA advice on land
- Thanks for climbing frame
- Suggestions for clean up day
- Memorial Hall Committee. Armistice Centenary events (various)
- DDDC District council Forums. x 2.
- DDDC. Monitoring Officer. Reminder to register any changes of interest.
- DDDC. Proposed car parking variations.
- DDDC. Dementia workshop.
- DDDC. Waste & Recycling survey.
- DCC. Modern slavery newsletter.
- DCC. Armistice lamp post poppies.
- DCC. Know your heart age campaign.
- DCC. Community involvement scheme.
- DCC Snow warden scheme.
- DCC. Stoptober
- DALC. Circulars 10, 11 & 12-2018
- DALC AGM and revision to constitution.
- DALC. Excellence awards.

- DALC. Councillor essential training course.
- DALC (DDCC) Theatre in education invite
- Police and Crime Commissioner. Drug dealing across county borders.
- Rural Action Derbyshire. Community Hall training.
- Rural Action Derbyshire. AGM.
- Playground Projects
- Creative Play. Playground equipment. x 5
- Fawns. Play equipment.
- Government events. Preventing radicalisation.
- Blackfryers Consultants. Planning advice.
- Scribe Accounts. Accounts software package training.
- Sports and Play Consulting. Facility development.
- Website Consultancy.
- Water Harvesting.
- PDNPA. Parishes bulletin.
- Creative Play. Leaflets.

19.9.21 Items for the next agenda.

- Mowing grass near substation path.
- Parking on Parson's Croft Car Park.

19.9.22 Date of next meeting.

- Next Parish Council meeting proposed date of 17th October 2018 at 7:30pm in the Memorial Hall.

The meeting was declared closed at 10:30 pm.

A Martin
Clerk to Parwich Parish Council
20 September 2018