

A meeting of Parwich Parish Council was held on Wednesday, 19<sup>th</sup> January 2022 in Parwich Memorial Hall at 7:00pm.

**Present:** Chair M Compton, S Chambers, J Turnbull, L Coyne, Clerk A Martin.  
Four members of the public.

#### **1-19-1 Coronavirus measures.**

A risk assessment had previously been circulated for meeting during the pandemic. This relied largely on the generic risk assessment measures in place for the Memorial Hall with additions specific to Parish Council Meetings.

**Resolved:** That for this meeting participants would choose not to wear masks but would maintain social distancing during the meeting.

**Resolved:** In order to allow open dialogue by both Councillors and the public during the following item Standing Orders are suspended.

#### **1-19-2 Village, Neighbourhood and Conservation Area Management plans.**

Presentation and Q & A given by Clare Wilkins from the Peak District National Park Authority.

**Resolved:** Standing Orders to be reinstated.

#### **1-19-3 Apologies/Councillors' attendance register.**

**Resolved:** To accept apologies sent by I Manning, M Edge and P Kirkham.

**Resolved:** That the record of attendance should be completed on the Councillors' behalf by the Clerk to avoid circulating the attendance register in the meeting.

#### **1-19-4 Declaration of personal/pecuniary interests of Councillors.**

None.

#### **1-19-5 Minutes of the previous meeting.**

The draft minutes of the meeting of 17<sup>th</sup> November had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

**Resolved:** To accept the draft minutes as a true record of proceedings.

#### **1-19-6 Public speaking.**

None.

#### **1-19-7 Items from public speaking.**

None.

#### **1-19-8 Village Plans.**

A brief discussion of the presentation earlier in the meeting took place. Agreed Village and Neighbourhood plans are one way for villages to try to achieve the things they want. They can cover a variety of subjects to address local interests. However, it may be possible to pursue these objectives just as well without such a plan.

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They can be a material consideration in assessing planning applications. A Village or Neighbourhood plan is not necessary in order to proceed with a Housing Needs Survey and provision of affordable housing. If it was subsequently found that an agreed plan might help with securing planning consent for a proposed development then that could be pursued at the time; although it might delay the process.

The Peak District National Park Authority is currently revising the Design Guide, used when assessing planning applications. Engaging in the consultation process for this guide may provide another means of influencing planning decisions.

### 1-19-9 Clerk's report.

Completed

1. Clerk's estimate of time 4.5 hours per week.
2. Kerb weedkilling.
  - 2.1. Further correspondence and telephone call established that this should now take place in April, July and October. Subject to agreement with contractor who is part way through a multi-year agreement.
3. Repair to pavilion roof requested (Dec).
  - 3.1. Update requested. (Jan)
  - 3.2. Expected in next two weeks.
4. Replied to queries regarding the filling of grit bins.
5. Dog fouling on Parson's Croft.
  - 5.1. Communicated Council's concerns and request for support to Parwich School.
  - 5.2. Advised that they carry out inspections before using the area but have not noticed particular problems recently.
  - 5.3. Will monitor again in the spring when they start using the playing field again.
6. State of road at Hilltop Farm. Wrote to owner requesting improvement.
7. Dutch barn at Orchard Farm.
  - 7.1. Replied to owner declining offer to donate it to the Council.
  - 7.2. Replied to resident regarding the possibility of the Council considering ways to protect the barn. Noted that the Council had considered this in the meeting and had chosen, at the time, not to place it on a future agenda. But also, that this still did not prevent it being placed on a future agenda if requested.
  - 7.3. Received request from another resident for face-to-face discussion. Advised the limits on what the Clerk might discuss. Request withdrawn.
8. Claimed reimbursable mowing expenditure.
9. Replied with Council's comments on planning applications.

In hand

10. Further tasks arising from the risk management review.

Waiting response or action

11. Repair to stone kerb between brook and path by Japonica in hand. Not known to have been done. Not invoiced.
12. Repair to drive gate onto Pump Hill.
13. Request for Playground signs (Highways)
14. Request to DDDC regarding reporting of Dog Fouling and visits by dog warden.

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15. Response from Land Registry re registration of agricultural land.

**1-19-10 Items of account.**

On-line payments approved by Clerk since last meeting

Payee	Item	Amount
Nigel Davis Solicitors	Fees for September, October and November.  (in accordance with Standing Orders allowing for invoices that would become overdue to be paid in advance of a meeting)	£ 648.00
Parwich Memorial Hall	October rental  (in accordance with previous minute allowing for these invoices to be paid at the Clerk's discretion)	£15.00

On-line payments due.

Payee	Item	Amount
Clerk	Salary (Q3 plus increase from 5.5 to 6 hours per week backdated to the start of this financial year.	£ 862.99
HMRC	PAYE	£ 87.00
Nigel Davis Solicitors	Fees for December	£72.00
Parwich Memorial Hall	November rental (waiting invoice)	£15.00
Royal British Legion	Remembrance Day wreath	£50.00

**Resolved:** These invoices are approved for payment.

**Resolved:** The Clerk and the Royal British Legion to be added to the list of on-line payees.

Receipts

Paid by	Item	Amount
Derbyshire Dales District Council.	Reimbursable mowing expenditure.	£ 1,501.00

Balance at 19 January 22. £ 19,481.12

**1-19-11 Review of budget.**

A draft budget for 2022-23 had been circulated in advance of the meeting. This illustrated that typical routine expenditure should be covered by typical routine income.

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The ability to afford significant one-off expenditure, out of choice or necessity, is possible by consuming reserves. To preserve the ability to do this in the future some consideration needs to be given to maintaining these reserves.

Despite approving a budget prior to setting the precept the Council retains significant flexibility in how it chooses to use its funds during the year.

**Resolved:** After some discussion and explanation of the draft budget it was approved without further amendment.

### 1-19-12 Precept.

The precept has been frozen during the past two years. During this time the level of one-off expenditure has reduced the level of reserves held.

**Resolved:** That the Parish Council precept should be increased by 3% from £9,255 to £9,533 per annum.

For a Band D property, the typical Parish Council element of the Council Tax will increase from 83 pence per week to 85 pence per week.

### 1-19-13 Appointment of Auditor.

**Resolved:** To appoint Brain Wood as the Council's Internal Auditor for the year 2021-22.

### 1-19-14 Planning applications.

NEW

1. East of Pitts Lane.
  - 1.1. General Development Order notification. (No consultation).
  - 1.2. Agricultural building.

PREVIOUS

2. Orchard Farm.
  - 2.1. Variation of conditions opposed by Parish Council.
  - 2.2. No decision despite date passing.
3. The Orchards.
  - 3.1. Supported Dwelling extension.
  - 3.2. No decision despite date passing.
4. The Old Smithy
  - 4.1. Supported dwelling extension.
  - 4.2. No decision despite date passing.
5. Rookery House.
  - 5.1. Supported Garden Room and move of LPG tank.
  - 5.2. APPROVED.
6. Court House. Creamery Lane.
  - 6.1. Supported single storey side extension.
  - 6.2. No decision despite date passing.

### **1-19-15 Housing Needs Survey.**

This is now being progressed by the Housing Needs Enabler in conjunction with neighbouring parishes that have shown interest. It should take place within the next two months.

**Resolved:** The Council agree that the survey should go ahead and will support the distribution of related material to households in the village.

### **1-19-16 Tenancy agreement. Parwich Moor North.**

Advice provided by the Council's Solicitors and Estate Agent has been circulated and was reviewed.

**Resolved:** No action will be taken at this time.

### **1-19-17 Kiln Lane Corner.**

Vehicles becoming stuck on Kiln Lane corner have again blocked access to part of the village. Previous efforts to get the Highways Authority to install suitable warning signs have been unsuccessful. Providing better evidence of the extent of the problem may help to persuade them.

**Resolved:** The Clerk to prepare a post for the blog asking any residents observing vehicles in difficulty to report them to the Council so that a dossier of incidents can be built up.

### **1-19-18 Defibrillators.**

The First Responders have requested that the Parish Council purchase two more defibrillators subject to fundraising for a donation to the Council equivalent to their nett cost.

**Resolved:** Agreed.

### **1-19-19 Parsons Croft.**

No update on rolling of the boundary.

### **1-19-20 Pump Hill Garden.**

Advice has been sought from the Derbyshire Wildlife Trust on the maintenance of the garden. A site visit is expected within the next few weeks.

**Resolved:** To invite interested parties to join the site visit when a date is provided. (L Coyne).

**Resolved:** After the site visit, to call a meeting of interested parties to consider what action to take. (L Coyne).

### **1-19-21 Playground inspection.**

Issues raised with the manufacturers of the Climbing Frame had resulted in being asked to complete a request for quotation for repairs rather than addressing the questions posed.

**Resolved:** To request local advice on cost effective repairs or solutions to the issues raised. (L Coyne).

Other items to be addressed by volunteers have yet to be progressed. (M Compton, P Kirkham).

**1-19-22 Ivy on walls at Nether Green.**

Removal and treatment have been discussed with a local contractor by L Coyne and should take place next week.

**1-19-23 Millennium Green maintenance.**

Discussion of work to be undertaken has yet to be discussed with local contractor. (M Compton, P Kirkham).

**1-19-24 State of the pavement at Croft Avenue.**

This is understood to have been reported to the Highways Authority by local residents. As yet no work is known to have taken place.

**1-19-25 Pond Clearance.**

This has been requested several times and is now expected shortly.

Advice has been sought from the Derbyshire Wildlife Trust on the maintenance of the pond. A site visit is expected within the next few weeks.

**Resolved:** To invite interested parties to join the site visit when a date is provided. (L Coyne).

**1-19-26 Millennium Green Trees.**

Any work to be included in item 1-19-23.

**1-19-27 Correspondence and communication.**

Items not covered elsewhere

REQUESTS

(Items where the Council has been given the opportunity to respond, but as no Councillor has expressed interest in doing so they have not been placed on the agenda).

1. PDNPA. Wording of diversion of footpath 12.
2. 20's Plenty. Report on Parishes meeting.
3. DDDC. Consultation on empty homes premium.
4. DDDC. Darley Moor Dance Festival.
5. Denstone Matters Community Group. Appeal for legal costs.
6. Police and Crime Commissioner. Policing budget allocation.
7. Rehab 4 Addiction. Website request.

OTHER

8. Advised intended use of Parsons's Croft car park. (replied).
9. Query about planning from prospective resident. Replied explaining purpose of Housing needs Survey.
10. DDDC. Waste & recycling update. x 8.
11. DDDC. Councillor Lewis Rose OBE.
12. DDDC. Yellow weather warning.
13. DCC. Community news. x 4
14. DCC. Mount Pleasant Road closure.
15. DALC. Member question about use of IT.

*These minutes are a draft until approved at the following meeting.*

## **Parwich Parish Council**

16. DALC. Pond Management.
17. DALC. Wildflower Planting
18. DALC. Newsletter. x 4.
19. DALC. Civility and Respect Newsletter.
20. DALC. Police Liaison Zoom.
21. DALC Covid Plan B guidance for Parish and Town Councils.
22. DALC. Short training sessions.
23. PDNPA. Fundraising challenge x 2.
24. PDNPA. Chief executive to step down.
25. PDNPA. New year, new challenge in Peak District 70th Birthday Bash.
26. PDNPA. Christmas Greetings from the Peak District National Park Authority.
27. PDPNA. Parishes day.
28. Rural Services Network. Bulletins x 7 + funding digest x 2.
29. Rural Action Derbyshire. Briefing Paper for village and community halls.
30. Rural Action Derbyshire. Covid Winter 'Plan B' and village halls.
31. Rural Action Derbyshire. Christmas closing information and Trustee vacancies.
32. Rural Action Derbyshire. Omicron Business Support Grants.
33. Gallagher Insurance. Advice on under insurance.
34. Gallagher Insurance. Season's Greetings.
35. Gallagher Insurance. Communities' newsletter.
36. BHIB. Insurance renewal.

### **1-19-28 Items for the next agenda.**

None.

### **1-19-29 Date of next meeting.**

The next meeting will be held on Wednesday 16th February at 7:30 pm in the Memorial Hall.

The meeting was closed at 9:10 pm.

A Martin  
Clerk to Parwich Parish Council  
20 January 2022