

A meeting of Parwich Parish Council was held on Wednesday, 18th November 2020 at 7:30 pm by video conference.

Present: Chair M Edge, J Turnbull, L Coyne, M Compton, S Chambers, J Jesson, Clerk A Martin.

18-11-1 Apologies/Councillors' attendance register.

Apologies were accepted from P Kirkham.

Resolved: That the record of attendance should be completed on the Councillors' behalf by the Clerk.

18-11-2 Declaration of personal/pecuniary interests of Councillors.

None.

18-11-3 Minutes of the previous meeting.

The draft minutes of the meeting of 21st October 2020 had been forwarded to members in advance of the meeting and displayed on the Parish Council's.

Resolved: To accept the draft minutes as a true record of proceedings. A copy will be held by the Clerk for the Chair to sign in person when this is possible.

18-11-4 Public speaking.

None

18-11-5 Items from public speaking.

None

18-11-6 Clerk's report.

1. Clerk's estimate of time 8.9 hours per week.
2. Pavilion electricity smart meters installed.
3. Trees on Millennium Green cut down.
4. Toilets.
 - 4.1. Water disconnected for winter.
 - 4.2. School given advice on turning water on and off if required.
5. HMRC PAYE submission.
6. Council Wreath laid by Chair on Remembrance Sunday.

Resolved: To make a section 137 payment of £50 to the Royal British Legion for supply of the wreath.
7. Attended DALC Zoom meeting for Clerks'.
8. Put up sign closing tennis courts during lockdown.
9. Reported knocked over grit bin on Creamery Lane and confirmed it had been fixed.

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In hand

10. Further tasks arising from the risk management review.
11. Draft tenders in preparation but not yet circulated for review
 - 11.1. Three-year annual contract to clear Jubilee Pond and Sheepwash in Autumn
 - 11.2. Electrical work at the Pavilion.
12. Tree survey.

Waiting response or action

13. Clearance of Jubilee pond
14. Response from climbing frame supplier re cost of remedying defect.
Resolved: To follow up last letter.
15. Registration of Agricultural Land by Statutory declaration.
16. Housing needs survey. Waiting new appointment.
17. Request for Playground signs (Highways)
18. Request for Defibrillator donation.
19. First Responders use of village maps to highlight difficult junctions.

18-11-7 Items of account.

Cheque payment.

Cheque number	Payee	Item	Amount
001523	Clerk	Zoompro licence. Oct / Nov (inc. VAT)	£28.78
		HM Land Registry. SIMR registry search	£4.00
		Materials for clean-up day	£25.50
		TOTAL	£52.28

On-line payments.

Payee	Item	Amount
2Commune	Annual website fee	£372.00
Green Giant ground and tree care.	Tree felling. Waiting invoice.	£480.00
Royal British Legion	Wreath	£50.00

Resolved: The above are approved for payment including the addition of new on-line payees.

1. Reimbursable mowing payment of £ 1,501 requested and received.
2. Balance at 18 Nov. £25,989.84

18-11-8 Bank reconciliation.

A copy of the ledger and a comparison of budgeted vs. actual spend had been circulated in advance of the meeting. A scan of the latest bank statement was circulated at the latest meeting. Both recorded a balance of £25,338.84 at the end of October.

Resolved: The Clerk will arrange for the bank statement to be signed by the Chair at a suitable opportunity.

18-11-9 Budget.

A copy of the current year's budget was shown to illustrate the key elements. Along with regular income and expenditure a list of possible allocations of reserves was shown. Suggestions were requested for allocations of reserves to major projects for the following year.

Resolved: The Clerk to prepare a draft budget for the following meeting reflecting any suggestions received.

18-11-10 Planning applications.

1. Replied to Planning Authority re porch and utility room at Smithy Close.
2. 7 Chestnut Cottages. Porch at front and rear.

Resolved: Clerk to reply that this application is supported on the grounds that it reflects a worthwhile addition to the property in keeping with surrounding buildings.

18-11-11 Clean-up day.

The clean-up day had been well attended and largely successful. There is still work that can be done at Pump Hill. Repairs to the surface around the playground equipment are only likely to be temporary.

Concern had been raised about litter. In particular on the approach to the village. Possible causes and remedies were discussed.

Resolved: to use the time between now and the next meeting to try and better understand where the litter is coming from and what ideas there are to tackle it.

Resolved: Clerk to follow up communication with local businesses.

18-11-12 Parsons Croft.

Arrangements have yet to be made regarding the bonfire and rolling of the boundary.

18-11-13 Pavilion.

Advice had been sought from three specialist companies regarding managing asbestos building materials in the pavilion. All had advised that a formal "Management Survey" is a requirement and quoted to carry one out. The quotes were reviewed to determine the best value for money.

Resolved: The Clerk to arrange for a management survey to be carried out by Asbestos GPP.

18-11-14 Mowing tender.

A tender for mowing and strimming in the village over the next three years has been brought to the attention of several local contractors. Their responses were reviewed with quality, reliability and cost all being considered.

Resolved: After considering which offered the best value for money for the village it was decided to place the business with the existing contractor.

18-11-15 Gates and fences tender.

A tender for replacing gates and fences has been brought to the attention of several local contractors. Further discussions and site visits have been held. As not all tenders had been received no comparison was carried out.

18-11-16 Tennis court drainage tender.

A tender for improving drainage at the tennis courts has been brought to the attention of several local contractors. Further discussions and site visits have been held. As not all tenders had been received no comparison was carried out.

18-11-17 PDNPA Young Peoples' Survey.

L.Coyne, M Edge and J Turnbull had prepared and circulated a response to a questionnaire. The suggested responses and several items identified for further consideration were reviewed.

Resolved: The Clerk will complete the questionnaire based on the answers provided.

Resolved: The Council will also consider its own questionnaire to gather opinions from young people and others in the village.

18-11-18 Footpath Diversion Order.

A footpath diversion order at Lowmoor Farm was reviewed.

Resolved: There are no objections to the diversion.

18-11-19 Footpath minor maintenance scheme.

Suggestions for accessing funding from this scheme were discussed.

Resolved: Local stoning up of disturbed areas at the top of the path from Gibbons Bank to be added to clearance of the path between Gibbons Bank and Monsdale Lane.

Resolved: To allow until the next meeting for further locations to be added before the work is carried out.

18-11-20 Wildflower planting.

Wild flower meadow planting at the triangle on Creamery Lane (or other locations) was discussed. Concern was raised about what areas, which are currently grassed, would look like when the wild flowers were not in bloom.

Resolved: To gather opinions from residents before the next meeting.

18-11-21 Standards in Public Life.

A list of questions to be posed by the National Association of Local Councils (NALC) as part of a consultation had been circulated for comment.

Resolved: The Council does not wish to comment.

18-11-22 Correspondence and communication.

items not covered elsewhere

1. Floodlights for keep fit.
2. Adverse possession claim re Pump Hill.
3. PDNPA. Listening to young people reminder.
4. DDDC. Covid restrictions.
5. DDDC. Remembrance Sunday.
6. DDDC. Fireworks.
7. DDDC. Covid Alert levels.
8. DDDC. Vulnerability fund.
9. DCC. Community newsletter. x3
10. DCC. ShopAppy lifeline.
11. DALC. Newsletter.
12. DALC. On-line meetings. x2
13. DALC. Remembrance Events.
14. DALC. Revised Furlough Leave.
15. DALC. Lockdown communications.
16. DALC. HR Council News.
17. DALC. Training courses.
18. DALC. Safeguarding Adults and Children.
19. Rural Services Network. Bulletin. x 4
20. Rural Services Network. Funding Digest.

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21. Rural Action Derbyshire. Lockdown and village halls.
22. Came and Co. Insurers. Newsletter.
23. Primary Care Supplies. Defibrillator. X 2
24. Playforce. Playground inspections.
25. Creative Play. Play equipment. x 1
26. Glasdon UK. Street furniture. X 2
27. BHIB Councils insurance. Water pipes.
28. Running Imp. Various products. x 3
29. Fat Leaf. Wooden furniture.
30. Charities buying group. Covid supplies.

18-11-23 Items for the next agenda.

1. Budget.
2. Litter.
3. Village questionnaire.
4. Gates and fences tender.
5. Drainage tender.
6. Footpath Minor Maintenance.
7. Wildflower planting.
8. Pump Hill boundary.

18-11-24 Date of next meetings.

The next Parish Council meeting will be on Wednesday 20th January 2021 at 7:30pm. This will be using Zoom video conferencing unless lockdown restrictions have been eased to allow face to face meetings.

The meeting was closed at 21:30pm.

A Martin
Clerk to Parwich Parish Council
19 November 2020