

## Parwich Parish Council

A meeting of Parwich Parish Council was held on Wednesday, 18<sup>th</sup> March 2020 at 7:30 pm in Parwich Memorial Hall.

**Present:** Chair M Edge, P Kirkham, J Turnbull, F Hadfield, L Coyne, J Jesson, Clerk A Martin.

### 18.3.1 Apologies/Councillors' attendance register.

Apologies accepted from M Compton. All councillors present signed the attendance register.

### 18.3.2 Declaration of personal/pecuniary interest of Councillors.

None.

### 18.3.3 Minutes of the previous meeting.

The draft minutes of the meeting of 19th February 2020 had been forwarded to members in advance of the meeting, displayed on the Parish Council's website and in the local shop.

**Resolved:** To accept the draft minutes as a true record of proceedings.

### 18.3.4 Public speaking.

None.

### 18.3.5 Items from public speaking.

**Resolved:** To bring forward item 8 on the agenda **Planning Applications**.

### 18.3.6 Planning Applications.

- Townhead. Listed Building consent. Window repair and replacement.

**Resolved:** The Council does not wish to register any objection to this application.

- Stubley / Lower Monsdale House. Single storey side and rear extension.

**Resolved:** To suspend standing orders to allow councillors to ask questions of the applicants.

- The applicants explained the rationale for the design in the application and that their architects had liaised with the Peak District National Park as Planning Authority to try and ensure that the application met their relevant guidelines.
- It was confirmed that the application did not include any alteration to the existing heating propane storage at the site as this had not been possible.
- It was confirmed that the gate at the front of the property was temporary and did not form part of the application.

**Resolved:** To reinstate standing orders.

**Resolved:** The Council does not wish to register any objection to this application.

### 18.3.7 Clerk's report.

- Clerk's estimate of time 7.5 hours per week.
- Potholes on Bradbourne Lane into village. Repairs done.
- Three additional posts at Millennium Green waiting completion.
- Precept request submitted.
- Parwich Moor pond restoration. Responded confirming support.
- End of Wakes Week family festival; fed back to Carnival Committee.
  - Agreement to use of Parson's Croft.
  - Preference for more specific request for financial support
- Grit bin on Kiln Lane. Upgraded from "investigation requested" to "job authorised". Reported that broken bin has been removed but no replacement provided.

**Resolved:** Clerk to follow up with Highways Authority.

### 18.3.8 Items of account.

Cq 1493	Memorial Hall.	February Hire	£15.00
Cq 1494	DALC	Subscription (excluding group 1 training)	£169.06
Cq 1495	Clerk	Salary	£581.04
Cq 1496	HMRC	PAYE	£145.40
Cq 1497/8	L.Coyne	Benches and plants for Pump Hill (2 cheques) (to be offset by donations received or offered)	£703.56
Cq 1499	HM Land Registry	Adverse Possession Application	£130.00

### 18.3.9 Risk Management review.

Following the last meeting actions had been added to the risk management review and circulated.

**Resolved:** These actions should be progressively implemented. Risk assessment for general use of Pump Hill by the school and public to be prioritised.

**Resolved:** An application to the Peak District National Park will be made for permission to remove the tree in the corner of the Millennium Green overlooking Rowan Cottage on safety grounds.

#### 18.3.10 Footpaths.

An additional area has been cleared on the path from Gibbons Bank. Paperwork has been prepared to submit a claim for the work under the Rights of Way Minor Maintenance scheme once the invoice has been received.

The Right of Way by the brook between The Fold and Japonica has been damaged by heavy rain flooding the brook and washing away the path.

**Resolved:** Clerk to raise with the Highways Authority who are responsible for the upkeep of Rights of Way.

#### 18.3.11 Pump Hill. (Improvements).

The garden at Pump Hill was officially opened on the 8<sup>th</sup> of March. Benches have been installed. Initial planting has been completed but more is welcome.

**Resolved:** The Council wishes to thank the many people who have contributed in many ways to the realisation of this project.

Plans for the ongoing maintenance of the site are being developed.

#### 18.3.12 Village clean-up days.

Outstanding tasks.

- Clearance of Jubilee Pond. Complete.
- Removal of residue from sheep wash and by the Jubilee Pond. Imminent.
- Replacement of swing shackles.
- Tidying of Pavilion.

Suggested new tasks

- Clearing Creamery Lane Well.
- Clearing path across corner of Millennium Green.
- Clearing ivy from wall of Millennium Green

**Resolved:** Choice of a date for the next clean-up day deferred to a future meeting in light of coronavirus making planning ahead uncertain.

#### 18.3.13 Road Safety issues.

- 20mph Speed limits.
  - It was noted that Councillors anticipated that the proposed meeting on the subject in Bonsall is thought unlikely to take place due to coronavirus. (To be contacted by L.Coyne to confirm).
  - 32 other Councils in Derbyshire had expressed interest in lower speed limits but none had had any success in implementing them.

**Resolved:** other than sharing these contacts and confirming that no successful examples had been identified Parwich Parish Council will not lead further campaigning of a general nature.

- A request had been made to the Highways Authority to place 'icy road' signs on the route into the village. Receipt of the request has been acknowledged.
- Visibility of village entry maps and using them to indicate hazards.

**Resolved:** Clerk to establish if the First Responders have, or will be, addressing this.

#### 18.3.14 Flooding.

- Parsons Croft / Tennis Courts
  - A request has been made to the Flood Authority to confirm that placing a short length of pipe in the ditch in the corner of Parsons Croft to reduce overspill into the tennis courts would not require authorisation.
  - A considerable amount of water from a spring running from the field above Parsons Croft is entering the tennis courts midway along its north boundary. There is no existing watercourse which would prevent this flow arriving from the field above or carry it away once it reaches the Council's boundary. It is then flowing across and around the tennis courts causing the playing field beyond to become waterlogged.
  - The Council considered
    - Waiting to see if the spring stopped flowing.
    - Requesting advice from a resident who it was believed had offered suggestions on how the problem might be addressed.
    - Contacting the Flood Authority.
    - Contacting the Council's Insurers.

- **Resolved:** To wait and see if the spring stopped flowing and consult with the resident who had offered advice. (M Edge).
  - The School had been advised that neither the tennis courts or the playing field may be suitable for use in the near future.
- The road drainage from Townhead into village has been surveyed noting blocked and possibly covered drains and reported to DCC with a request for maintenance.
- The Derbyshire County Council Parish Liaison Forum on the 30<sup>th</sup> of March which would have included discussion regarding flooding has been cancelled due to coronavirus.

#### 18.3.15 Rented land.

Collation of the documentation required to register this land by Statutory Declaration is nearly complete.

#### 18.3.16 Affordable Housing.

Following the presentation on affordable housing before the last Parish Council meeting an offer had been made to conduct a Housing Needs Survey in the village.

**Resolved:** To request that the survey takes place.

#### 18.3.17 Coronavirus.

The possible impact of coronavirus on the conduct of Parish Council business was discussed.

**Resolved:** The Clerk to contact DALC asking for advice on completing statutory year end tasks in the event that meetings cannot be held.

#### 18.3.18 Correspondence and communication.

- VE day preparations. (x3)
- Flooding at Parsons Croft.
- DDDC. Retirement of Monitoring Officer.
- DDDC. Great British Spring Clean.
- DDDC. Appointment of new CVS Development Officer.
- DDDC. Requested feedback on Community Payback Scheme. Responded.
- PDNPA. Peak District Proud campaign launch and posters. (x2)
- DCC. Parish and Town Council Liaison Forum. 30 March.
- DCC. Electrical recycling.
- DCC. Community Newsletter.
- NALC. Coronavirus bulletin.
- DALC. Training.
- DALC. Newsletter.
- DALC. Spring seminar.
- DALC. Toilet tax survey.
- DALC. Coronavirus advice. (re employment).
- Rural Services Network. Bulletin. (x4)
- Rural Services Network. Funding Digest.
- Rural Services Network. Rural Strategy Roadshow.
- Keep Britain Tidy. Dog Fouling.
- Calor. Rural Community Fund. (x2)
- Rural Action Derbyshire. Village Halls census.
- Playsafety. Notice of annual inspection.
- Keep Britain Tidy. GB Spring Clean cancellation.
- Playforce. Playground equipment. (x3)
- MJ. Local Council periodical subscription.
- Sports and play consulting. Public procurement.
- Schoolscapes. Playground equipment.
- Sovereign Play. Playground equipment.
- Creative Play. Playground equipment.
- Creative play. Brochure.
- Fabrications North East. VE day planters and seating (x3)
- Plantscape. Hanging baskets.
- Running Imp. VE Day merchandise. (x2)

#### 18.3.19 Items for the next agenda.

- Scheduled presentation on Village plans to be put on hold until it is known that a meeting can be held.
- Year-end reconciliation of accounts.

- Appointment of Auditor.
- Declaration of turnover.

**18.3.20 Date of next meeting.**

Next meeting to revert to normal day and time of Wednesday April 15th 2020 at 7:30pm in Parwich Memorial Hall. Subject to confirmation due to coronavirus.

**18.3.21 Pump Hill Boundary**

- An Application for Registration of a Person in Adverse Possession and a supporting Statement of Truth had been drafted to reclaim the land at Pump Hill recently affected by a change to the General Boundary.
- The content of the draft and the possibility of obtaining further legal advice prior to submission was discussed.

**Resolved:** To consider further legal advice that might be made available in the near future.

**Resolved:** That unless advice was received against submitting the application without further revision it would be sent in approximately two weeks time. The Council authorised the payment of the requisite application fee.

The meeting was closed at 21:45pm.

A Martin  
Clerk to Parwich Parish Council  
29 March 2020