

A meeting of Parwich Parish Council was held on Wednesday, 17th April 2019 at 7:30 pm in Parwich Memorial Hall.

Present: Chair, M Edge, Vice Chair, P Kirkham, , M Compton, J Turnbull, Clerk, A Martin.

J Jesson attended from agenda item 6.

S Chambers attended from agenda item 11.

One member of the public.

20.3.1 Apologies/Councillors' attendance register.

Apologies received from T Marshall. The councillors present signed the attendance register.

20.3.2 Declaration of personal/pecuniary interest of Councillors.

None

20.3.3 Minutes of the previous meeting.

The draft minutes of the meeting of 20 March 2019 had been forwarded to members in advance of the meeting, displayed on the Parish Council's website and in the local shop.

Resolved: To accept the draft minutes as a true record of proceedings.

20.3.4 Public speaking.

None.

20.3.5 Items from public speaking.

None.

20.3.6 Parish Council elections.

The current council retires from office on the 7th of May. The Clerk briefed the Council on the Statement of Persons Nominated provided by the Returning Officer for Derbyshire Dales District Council. Six persons were validly nominated for seven places on the Parish Council. All may therefore accept the office without an election.

Arrangements will be made for the nominated councillors to sign an acceptance of office form at the next meeting.

The Council may co-opt a seventh member within 35 days of the date of the election.

20.3.7 Clerk's report.

- Clerk's estimate of time ~8 hours per week.
- Assorted Election correspondence.
- Road signs.
 - Posted latest letter form DCC on Blog
 - Responded to DCC with Council's views on proposals.
 - Responded to resident re Bankside.
- Paper copy of electricity supply contract received.
- Mowing has begun. First Parsons Croft cut took longer so strimming 2nd visit. No other issues.
- Rope and poles around bonfire site removed (PK) and put away for next year. (AM)
- Levelling and re seeding of the artificial wicket on Parson's Croft has begun.
- Exposed nails on pavilion balcony reported (JJ), and removed (AM).
- The Clerk has accepted a request to become a governor of Parwich School.
- Playground inspection is scheduled during May.

20.3.8 Items of account.

Cq 1453	Memorial Hall	March hire	£15.00
Cq 1454	Information Commissioner	Data Protection Fee	£40.00
Cq 1455	VOID		
Cq 1456	Clerks Expenses	Royal Mail Special delivery x 1	£18.36
Cq 1457	Contractor	Hedge cutting (balance of partly paid invoice)	£7.80
Cq 1458	Contractor	Mowing (April)	£800.00

20.3.9 Annual Return.

- A reconciliation of bank statements completed for 2018-19 had been circulated in advance of the meeting.
Resolved: To sign (Chair) the bank statements to verify the reconciliation.
- VAT claim submitted for remainder of 2018-19. (£1,356.04).
- An exemption from the Limited Assurance Review is not possible for the past year due to a turnover in excess of £25,000 being caused by grant received, and payment made, for playground equipment. A fee of £200 plus VAT will therefore be incurred.
Resolved: To appoint Brian Wood as internal auditor.

20.3.10 Planning Applications.

- Orchard Farm. (New)
 - Extension and garage. No request to comment yet.
 - End of consultation 27th May.
- Bankside (Approved)
 - Condition attached regarding space for construction materials on-site during build.

20.3.11 Pump Hill.

- Objection to Boundary Alteration submitted to HMLR and acknowledged. No response yet.
- Work on North entrance to start shortly.
- Further advice sought from PDNPA Planning Department regarding the possible requirement to make a Planning Application for the South East squeeze stile. Followed up but no response yet.

20.3.12 Offer for land adjacent to Shaw Barn.

Waiting on the appointment of solicitors by both parties. The wording of the Memorial Hall Trust Deed will be brought to the attention of the solicitors handling the sale to ensure that it is compliant.

20.3.13 Village Clean-up day. (19th May)

Resolved: Actual task selection to be made on the day subject to weather and the availability and preference of volunteers

Current suggestions include, but may not be limited to,

- Bus shelter.
- Bonfire clearance.
- Sheep Wash.
- Pump Hill.
- Pavilion interior.
- Mower shed clear out. (interest of Bowls Club in some contents noted).
- Playground maintenance. (to include painting).
- Installation of new benches.
- General Litter pick.

Resolved: Clerk to prepare generic risk assessment for a variety of activities.

Resolved: Clerk to request refreshments from the Sycamore.

Resolved: Clerk to request use of litter pickers from DDDC.

Resolved: All to advise Clerk of any equipment or materials they want purchasing before the day (if any).

20.3.14 Insurance.

The policy is due for renewal on the 1st of June. A renewal quotation has been received from the existing provider. A broker quotation based on a recommendation from three providers was received on the day of the meeting.

Resolved: A comparison of the cover provided by each quote will be prepared by the Clerk so that a decision on sourcing the policy can be taken at the next meeting.

20.3.15 Caravans.

Sheffield and Notts DA have requested the use of Parson's Croft for the 12th to 14th of June 2020 and the 26th to 28th of June 2020 respectively.

Resolved: To confirm that these dates are acceptable.

Resolved: To advise the nightly pitch fee will be increased to £7.00 from 2020.

20.3.16 Rented Land.

The Council (as Landlord) has been asked to sign a 'Notice of Creation' for the tenancy.

Resolved: That the Clerk should sign this document.

Bagshaws have advised that the first half yearly payment has been received.

A request has been received to permit metal detecting on land owned by the Parish Council.

Resolved: Clerk to reply that the Parish Council does not object in principle if agreement is reached with the tenants of the land and the Peak District National Park Authority.

20.3.17 Correspondence and communication.

- Precept increase query. Replied.
- Bankside planning application. Various.

- DALC. Spring Seminar.
- DALC. Circular 05-19.
- DALC. Training, Arnold-Baker, Events.
- DDDC. Dementia Friendly walks.
- PDNPA. Grant funding.
- PDNPA. Parishes' Day.
- PCC (Police & Crime Commissioner) Newsletter
- Calor. Rural community Fund.
- Rural Services Network. Funding Digest.
- Rural Services Network. Bulletin x 5.
- Rural Action Derbyshire. Village Hall grants and training x 2.
- Keep Britain Tidy. Great British Spring Clean.
- East Midlands Community led housing. State Aid clarification.
- Derbyshire Children's Holiday centre. Request for support. (MAIL)
- Merchant Navy Fund. Request to fly Red Ensign. (MAIL)
- Plantscape. Nursery.
- Creative Play. Playground equipment x 2.
- TWM Traffic Controls. Crossing illuminator.
- Schoolscapes. Play equipment.
- Stormsaver. Rainwater harvesting.
- Plantscape. Floral displays etc.
- Malletite. Road safety equipment. X 6. (Unsubscribed)
- Salford Professional Development. Mental health at work. (Unsubscribed)
- FKLPA Outdoor Play. (MAIL)

20.3.18 Items for the next agenda.

- Acceptance of office of new council.
- Election of Chair and Vice Chair.
- Standard items for the Annual meeting of the Parish Council.
- Approval of Internal Audit report and signing of governance and accounting statements.
- Insurance renewal.
- Hedge on East boundary of Parson's Croft.

Resolved: Village Organisations to be invited to participate in the Parish Annual meeting.

20.3.19 Date of next meeting.

The Annual Meeting of the Parish Council and the Parish Annual Meeting are currently planned for Wednesday the 15th of May in the Memorial Hall. This date may be inconvenient for a number of participants.

Resolved: The Clerk to establish if the meeting could be more conveniently held on Monday the 13th of May instead and publicise the date chosen.

The Annual Meeting of the Parish Council will be held at 7.00pm.

The Parish Annual Meeting will be held at 8:30 pm.

The meeting was closed at 21:10pm.

A Martin
Clerk to Parwich Parish Council
18 April 2019