

A meeting of Parwich Parish Council was held on Wednesday, 15th September 2021 at 7:30 pm in Parwich Memorial Hall.

Present: Chair M Compton, M Edge, P Kirkham, L Coyne, , Clerk A Martin.

9-15-1 Coronavirus measures.

A risk assessment is in place for meetings.

Resolved: That for this meeting participants would choose not to wear masks but maintain distancing and ventilation.

9-15-2 Apologies/Councillors' attendance register.

S Chambers and J Turnbull had sent their apologies which were accepted.

Resolved: That the record of attendance should be completed on the Councillors' behalf by the Clerk to avoid circulating the attendance register in the meeting.

9-15-3 Declaration of personal/pecuniary interests of Councillors.

None.

9-15-4 Minutes of the previous meeting.

The draft minutes of the meeting of 27th July had been forwarded to members in advance of the meeting and displayed on the Parish Council's website.

Resolved: To accept the draft minutes as a true record of proceedings. The Chair signed a copy of the minutes for the record.

9-15-5 Public speaking.

None.

9-15-6 Items from public speaking.

None.

9-15-7 Clerk's report.

Completed

1. Clerk's estimate of time 5.2 hours per week.
2. Attended Clerk's Zoom meeting for September.

Parwich Parish Council

3. Created web page for reports submitted for 2020 by village organisations.
4. Revised Asset Register to include Memorial Hall site, other missing items and insurance proposals. Draft to be circulated for approval following decisions on insurance.
5. Application to register Methodist Chapel as an Asset of Community Value was rejected as it is not currently in use. (Info only).
6. Unsafe condition of footbridge on right of way at Nethergreen north.
 - 6.1. First reported to Highways Authority in November and again in March.
 - 6.2. Reply received with apologies for delay. Works instruction issued. No date available.

Resolved: Clerk to write requesting replacement handrail to be made from timber and crossing stones to be left as is.

7. Agreed use of Parsons Croft car park by resident for camper van over bank holiday weekend.
8. Advised enquirers that tennis courts are free to use and removed reference to booking form from website.
9. Request to Highways Authority to improve road safety at Dales Yard corner.
 - 9.1. E-mail received confirming the work has been authorised for the Construction Services Team to carry out widening.
 - 9.2. Obscured chevrons. Re- submitted request to repair. Status. "Enquiry noted".

In hand

10. Further tasks arising from the risk management review.
11. No nominations have been received for the Councillor vacancy.

Waiting response or action

12. Repair to drive gate onto Pump Hill.
13. Request for Playground signs (Highways).
14. Request to DDDC regarding reporting of Dog Fouling and visits by dog warden.
15. Dates for Housing Needs survey. DDDC.
16. Response from Land Registry re registration of agricultural land.
17. Signed up written 86 Act tenancy agreement for Parwich Moor North.

Parwich Parish Council

9-15-8 Items of account.

Cheque payment

Cheque number	Payee	Item	Amount
001527	Clerk	Salary (no annual award applied) Jul/ Aug/Sep 2021	£ 648.62
	Clerk (previously approved)	Dog Bin sign	£ 40.56
	Clerk	TOTAL	£ 689.18

On-line payments approved by Clerk since last meeting

Payee	Item	Amount
Contractor	Mowing – July.	£ 850.00
Contractor	Path Clearance	£ 70.00
Nigel Davis Solicitors	Fees for July.	£ 705.60

On-line payments due.

Payee	Item	Amount
Contractor	Mowing – August.	£ 850.00
Contractor	Mowing – September.	£ 850.00
Parwich Memorial Hall	Room Hire. July. Waiting Invoice	£ 15.00
HMRC	PAYE	£ 97.80

- Balance at 8 September 21. £ 20,592.65.

Resolved: These invoices were approved for payment.

9-15-9 Bank reconciliation.

A copy of the ledger for the year to date and the latest bank statement had been circulated in advance of the meeting for confirmation that balances had been reconciled.

Resolved: That the Chair should sign the bank statement confirming this.

9-15-10 Insurance Cover.

A quotation to increase the Council's Insurance cover to include revised valuation of various property and equipment had been circulated in advance of the meeting.

1. Other surfaces. Increase cover from £10,259 to £70,000.
2. Sports equipment. Increase from £722 to £2,500.
3. Gates and fences. Increase from nil to £34,000.

Cost £297.91 including IPT annually.

Resolved: To accept this quotation and pay the additional premium.

9-15-11 Planning applications.

1. Creamery Cottage internal alterations.
 - 1.1. Replied supporting application.
 - 1.2. Permission subsequently granted.
2. End Cottage. Summer House.
 - 2.1. Replied supporting application.
 - 2.2. Waiting decision.
3. White Park Barn. Cattle shed.
 - 3.1. Previously indicated support.
 - 3.2. Approve by Planning Committee. 10 September.
4. Peakway Farm. Dam Lane.
 - 4.1. Change of use from ancillary accommodation to short term holiday let.

Resolved: To reply supporting this application on the grounds that it an economically sustainable use of the building.

5. The Orchards
 - 5.1. Dwelling extension.
 - 5.2. Received too late to be considered at this meeting.

9-15-12 Parson's Croft.

An offer has been received for a volunteer to roll the uneven boundary. Noted the need to confirm that volunteers have suitable insurance and risk management in place to carry out this, or similar, work. If not, the Council can assist with providing it.

Despite considerable efforts (P Kirkham) to ensure that the car park was clear of vehicles to allow hedge cutting not all of it had been possible and will have to be completed at a later date.

9-15-13 Bonfire.

The Carnival Committee have requested permission to light the bonfire and hold a firework display on the 5th of November.

Resolved: To reply agreeing to this request on the condition that the Carnival Committee insure the event and implement the risk assessment and measures agreed with their insurers.

A request had also been received for help with marshalling the event and clearing up. Several Councillors offer to assist.

9-15-14 Village Survey.

No further discussion had taken place.

9-15-15 Pump Hill Garden.

L Coyne reported that several residents she had approached had agreed to help with maintaining Pump Hill and that they would be available on the weekend of the 23rd and 24th of October.

Resolved: That L Coyne would contact the Community Payback Team to see if they can help with removing invasive weeds as coronavirus restrictions are eased.

9-15-16 Autumn clean-up day.

Resolved:

1. That this should take place on Sunday the 24th of October.
2. Work will be concentrated on Pump Hill (see previous minute).
3. L Coyne will publicise the event with signposts.
4. The Clerk will ask the Blog to post details and will provide a risk assessment.
5. Arrangements will be made for the bulk removal of weeds and cuttings to the bonfire site.

9-15-17 Footpaths.

1. Work at Gibbon's Bank and stile completed. Minor Maintenance Claim prepared.

Resolved: For the Chair to sign the claim and for the Clerk to submit it along with the invoice.

2. Repair to stone kerb between brook and path by Japonica in hand should take place this week.
3. A Peak Park ranger has installed signposts at the top of the path from Gibbon's Bank at the request of M Compton.

9-15-18 Playground inspection.

Advice from the Derbyshire Association of Local Councils regarding responding to playground inspections had been circulated.

An on-site review of the latest inspection report will be carried out by M Compton.

9-15-19 Pavilion.

The contents of the right-hand side with the damaged asbestos panelling have been cleared. (Clerk & J Turnbull).

1. Contents organised for better access on left hand side. Includes sports equipment in variable condition for,
 - 1.1. Netball. (Parwich School own this)
 - 1.2. Cricket.
 - 1.3. Football.
 - 1.4. Tennis.
 - 1.5. Carnival activities (e.g. volleyball and tug of war).
2. Unusable items disposed of.

Report of roof felt coming away again.

Resolved: For the Clerk to investigate inspection and repair if possible.

9-15-20 Tennis courts.

The bank created by the new drainage works has been discussed with the Council's mowing contractor. The possibility of seeding the bank with wild flowers was discussed but there was concern about whether or not this could be successfully accomplished.

Resolved:

1. The bank should be strimmed, weed killed and subsequently sown with grass seed.
2. That the remaining vegetation on the boundary opposite to the Pavilion should also be treated with weedkiller pending a subsequent decision how best to maintain it.

9-15-21 Village plans speaker.

A previous invitation to a visiting speaker to talk to the Council about Village plans had been suspended while more stringent coronavirus precautions were in place.

Resolved: To ask, again, if a speaker would be available for one of the two remaining meetings this year.

9-15-22 Pond clearance.

A tender has been prepared and issued for annual clearance of the village ponds.

9-15-23 Caravans 2022.

Resolved: To increase the fee to £8.50 per unit per night.

9-15-24 Kerb weedkilling.

The Council's mowing contractor had suggested using weedkiller on some of the kerbs around the mown greens and verges as this does not appear to have been done by Derbyshire County Council as often as in previous years.

Resolved: To agree to this work.

Resolved: Clerk to request an update from DCC regarding kerb weedkilling.

9-15-25 Highways.

The downhill pothole on the approach to Dales corner has re-opened.

Resolved: Clerk to report it to the Highways Authority.

9-15-26 Benches.

A request had been received from the Parwich Oddfellows to place five benches on land managed by the Parish Council.

Resolved: To agree to this request.

9-15-27 Clerk's salary.

The Council reviewed the hours worked by the Clerk during the last 12 months. These had been approximately 9 hours per week. The Clerk is currently paid at the national rate for 5.5 hours per week. The Clerk commented that any additional hours were on a voluntary basis and that no increase in paid hours was being sought.

Resolved: That, notwithstanding the above, the Council wished to increase the paid hours to 6.0 per week in recognition of the Clerk's work.

The Clerk thanked the Council for showing their appreciation in this way.

9-15-28 Correspondence and communication.

Items not covered elsewhere

1. Enquiry about booking tennis courts.
2. Thanks for not charging to park camper van in Parson's Croft car park.
3. Another enquiry about motor homes on the car park.
4. Parwich Horticultural Society. Support for GQT question time.
5. DDDC. Bin collections. 5 off.
6. DCC. Siting of dog waste bins.
7. DCC. Mobile library Routes. 2 off.
8. DCC. Community news. 3 off.
9. DCC. Local Bus Service Survey.
10. DCC. Live Life Better Derbyshire Services
11. DALC. Training reminder.
12. DALC. Newsletter. 2 off.
13. DALC. Cyber Crime and Fraud Awareness Training Course.
14. DALC. Notes from Clerks' and Chairs' Forums. 2 off.
15. DALC. Resilience, Wellbeing and Mental Health.
16. DALC. Report Writing for Local Councils.
17. DALC. Basic Survey & Tree Inspection Training.
18. PDNPA. Conversion of historic buildings supplementary planning document. Reminder.
19. PDNPA. Parishes day.
20. Rural Services Network. Bulletins 8 off. Funding digest. 2 off.
21. Rural Action Derbyshire. ACRE information sheet.
22. Rural Action Derbyshire. Coffee morning.
23. Boundary commission. Ward change consultation.
24. Planning Survey for MSc.
25. DDDC. Register of interests.
26. Police & Crime Commissioner. Grant Funding available to cut down Antisocial Behaviour.
27. Came & Co. Insurance resources.
28. BHIB. Insurance renewals.
29. Future plc. Flood info for website.

To reduce the amount of unwanted marketing material received by the Clerk and the Council the Clerk's e-mail address has been unsubscribed from a number of mailing lists.

9-15-29 Items for the next agenda.

Parwich Parish Council

1. Village Plans speaker from PDNPA.
2. Autumn clean-up day final arrangements.
3. Ivy on walls at Nethergreen.
4. Horticultural Society request to support Marquee funding for Gardeners' Question Time.
5. Approval of revised Asset Register.

9-15-30 Date of next meeting.

The next meeting will be held on Wednesday 13th October at 7:30 pm in the Memorial Hall. Note that this falls on the SECOND Wednesday on the months as it was pulled forward by a week to accommodate a booking of the Memorial Hall by the Horticultural Society.

The meeting was closed at 21:30 pm.

A Martin
Clerk to Parwich Parish Council
16 September 2021