

## Parwich Parish Council

A Meeting of Parwich Parish Council was held on Wednesday, 15<sup>th</sup> March 2017 at 7:30 pm in Parwich Memorial Hall.

**Present:** M Edge Chair, P Kirkham, T Marshall, J Jones, M.Compton, J Jesson, the Clerk, A Martin.  
Three members of the public.

### 15.3.1 Apologies/Councillors' attendance register.

Apologies were received from. J Barnett. The councillors present duly signed the attendance register.

### 15.3.2 Declaration of personal/pecuniary interest of Councillors.

There was no need by any member present to complete an entry in the register.

### 15.3.3 Minutes of the previous meeting and items from the minutes.

The minutes had been forwarded to members in advance of the meeting, displayed on the Parish Council's website and in the local shop.

**Resolved:** To accept these as a true record of proceedings.

### 15.3.4 Public speaking.

No member of the public present chose to speak at this point.

### 15.3.5 Items from public speaking.

None

### 15.3.6 Nether Green Car Park.

**Resolved:** To bring forward item 12 on the agenda. **Nether Green Car Park.**

A letter regarding the state of the access to Blanche Meadow had been received very shortly before the previous meeting. All councillors have subsequently seen it. In discussion it was noted that deterioration of the access to Blanche Meadow could not be solely be attributed to its use for access to the car park by non residents given that it has also been used for

- Access to the car park by residents of the village
- Access to and from Blanche Meadow Farm
- The parking and manoeuvring of horse boxes and trailers

and has been subject to flood damage.

The clerk advised that he was continuing to gather records and other information that might assist the Council in determining what action to take regarding the car park and access across Nether Green. In particular sight had been requested of any copies of agreements the Parish Council may have entered into in the past or relevant clauses in property deeds.

**Resolved:** To suspend standing orders to allow the participation of a member of the public.

A member of the public who had been asked if they had access to such documents advised that they did not.

**Resolved:** To restore standing orders.

The Clerk advised that the following had been established from original records held by Derbyshire County Council and the Peak District National Park Association.

- Nether Green became registered as a Village Green in 1972
- A change of use from pasture to sports was registered in 1977
- Parish Council ownership was confirmed in 1980

No records had yet been found regarding easements for access to property or use as a car park. The Clerk had made an appointment to view the full file held by the Peak District National Park Association.

Government sources regarding Town and Village Greens had been reviewed. The following understanding is of note.

- It is an offence to take a vehicle onto a Village Green without the permission of the owner. (Excepting where there is a right of access)
- There does not appear to be explicit legislation regarding the provision of car parks. Establishing what might, or might not, be allowed relies in part on interpretation of legislation passed before cars existed. No example had been found of case law to guide this interpretation.

**Resolved:** The Clerk to continue investigations.

**Resolved:** On the advice of the Derbyshire Association of Local Councils to erect a sign warning of the uneven condition of parts of the green. (*further guidance to be sought on appropriate wording*)

A request had been made to remove a vehicle left on the car park overnight and it is no longer there.

A resident had requested clarification of the ownership of Nether Green.

**Resolved:** The Clerk will respond noting the text minuted above.

### 15.3.7 Clerks report.

- Clerk's estimate of time spent. 6.4 hours / week.

## Parwich Parish Council

- Attended promotional visit for new bus service Saturday 3rd February. Since the new on demand service had started the Clerk had spoken with one of the drivers who had shown a fairly full rota of booked visits for the day in question.
- Renewed British Gas electricity contract on one pavilion meter for less than quote using comparison site.
- Minor Maintenance. Asked contractor to complete partial maintenance. End March deadline.

**Resolved:** to be followed up again.

- Precept Form Submitted.
- HMRC salary submissions (February & March).
- Researched PC minutes into Deed of Grant re “planting strip” at Pump Hill.
- Paid DALC subscription.
- The obstruction to the Right of Way alongside Jasmin House has been reduced.

### **Requests made but waiting response/completion**

- Mole catching. Now appears clear around Pavilion. Waiting invoice.
- Affiliation to Peak and Northern Footpaths Society. Subscription £22.50 per annum. Decision required.

**Resolved:** Not to subscribe.

- Work to be carried out on Pavillion electrics and floodlights. Spoke with contractor who is still waiting a suitable opportunity to carry out the work.
- Highways.
  - Church Lane Pothole. “Enquiry noted”.
  - B5056. “Enquiry noted”. (although some work does appear to have been done)

### **Started**

- Land Registry Index Map Search for records of rented fields.
- Councillors responsibilities for Website

### **Planned**

- End of year VAT re claim submission
- End of year account reconciliation
- Pay in Cash from Biggin for use of Hard Court
- Website booking for Hard Court (similar to Playground inspections)
- Obtain further quotes for removal of second dead tree.
- Requirement of Transparency Code for Smaller Authorities to publish date expenditure > £100 incurred by 1st July in following year.

### **To be prioritised**

- Review of archived documents.
- Banking arrangements

### **15.3.8 Items of account.**

Cq 1358	A T Martin	Clerk’s Salary Q4	£604.44
Cq 1359	A T Martin	Clerk’s Salary Q3 REPLACEMENT CHEQUE	£604.44
Cq 1360	A T Martin	Clerk’s Expenses	£41.73
Cq 1361	Memorial Hall	February and March 17 rental	£30.00

### **15.3.9 Rents.**

Bagshaws have conducting a rent review for the land leased by the Parish Council.

**Resolved:** To accept the result of the rent review. Clerk to reply to Bagshaws.

**Resolved:** For the Clerk request payment of the next rent instalments at this rate.

### **15.3.10 Planning applications**

A planning application and listed building consent for the Stable Cottage had been withdrawn.

A planning application and listed building consent for restoration of the School Clock Tower was discussed.

**Resolved:** The Clerk will respond to the Planning Authority confirming the Council’s support for the application on the grounds that it safeguards the fabric of a historic building in the village.

### **15.3.11 Mowing tender**

**Resolved:** To defer this item to the end of the meeting when members of the public would not be present.

### **15.3.12 Brook and Ponds**

A supply of sandbags has been requested from the DCC Flood Risk management team.

**Resolved:** To advertise again for a Flood Warden when the sandbags become available.

### **15.3.13 Spring maintenance**

There are two Pavillion keys (meeting room and changing room) and two toilet keys (ladies and gents).

**Resolved:** Clerk to prepare a list of agreed keyholders. Additional keys to be provided if required – including for the school.

The entrance to Parson's Croft needs to be improved if it is to be accessed safely and easily by caravans and other vehicles.

**Resolved:** With the assistance of P Kirkham the Clerk will prepare a request for work to be carried out and obtain quotations for review at the next meeting.

**Resolved:** Hedge cutting and flail mowing of the perimeter of Parson's Croft to be arranged with S Beech by P Kirkham.

**Resolved:** Sunday the 7<sup>th</sup> of May is the provisional date for a Village maintenance day on Parson's Croft. The primary focus of the day will be to re treat the exterior of the pavilion. Other tasks will be included subject to requests and the availability of volunteers and resources.

The following suggestions for other tasks have been noted.

- Clearance of unwanted contents from the interior of the Pavilion.
- Clearance of the path from the car park to the Pavilion.
- Removal of the artificial wicket prior to re grassing.
- Burning the rest of the material in the bonfire.

**Resolved:** Councillors will e-mail any additional suggestions for work to the Clerk who will prepare a list for review at the next meeting. This will allow priorities to be agreed and preparations to be made.

**Resolved:** At the next meeting, responsibility to be agreed for

- Publicity
- Refreshments
- Providing materials
- Providing equipment
- Health and Safety

**Resolved:** Due to the presence of frogs, dredging of the Jubilee Pond will be reconsidered at the end of the summer.

#### 15.3.14 Playground.

One inspection report had been logged noting the need for the replacement posts but otherwise no problems

The play area inspection will be carried out in May.

**Resolved:** Councillors were again requested to table suggestions for new play facilities for discussion at the next meeting.

The School have indicated a willingness to involve the children in designing signs to deter dog fouling.

**Resolved:** The Parish Council is willing to provide a small subsidy for materials and/or prizes to support the school doing this. Designs should be A4 for ease of scanning and printing. To be discussed with the school (T Marshall).

**Resolved:** Once the designs are available to

- Select those to be used and award any prizes.
- Have durable signs made of from them.
- Erect posts for these signs and the official penalty notices. (P Kirkham)
- Seek further publicity via the Blog. (J Jones)

#### 15.3.15 Height of posts on the green.

Still waiting for these to be done. (Has been progressed by M Edge).

#### 15.3.16 Toilets

The Bowls club had made suggestions regarding maintenance and repairs.

**Resolved:** The Parish Council will pay for the materials suggested for maintenance if the Bowls Club is willing to carry out the work.

**Resolved:** The Parish Council will consider funding the cost of replacing the faulty urinal 'cisternmiser' once this has been assessed and the cost determined.

**Resolved:** The clerk to approach Village organisations to establish the level of interest in paying to have the toilets serviced so that they can stay open longer. This will include asking if they would be willing to provide any financial support for regular cleaning.

#### 15.3.17 Pump Hill

A resident has requested that the Parish Council give greater publicity to the status minuted at the last meeting by using the Blog.

**Resolved:** That the inclusion of this information in the minutes which are published on the Parish Council's website and accessible by a direct link from the blog was adequate publicity. The Clerk to reply to the resident noting this view, but also that any individual is free to quote from published minutes when requesting a blog post of their own should they wish.

**15.3.18 Correspondence and communication.**

A resident had requested sight of a letter written to the Parish Council by another resident. The Derbyshire Association of Local Councils had provided advice on whether such a request could, or should, be granted if a Freedom of Information Request were received.

**Resolved:** The Clerk will respond noting the advice.

(other correspondence not covered elsewhere)

- Grant Thornton notice of Annual Return Pack
- PDNPA. Tandem Cycle press release.
- PDNPA. Disabled Campsite press release.
- PDNPA. Applications for new members.
- DDDC. Community Forum reminder.
- DDDC. Great British Clean Up.
- DCC. Recycling Charges.
- DCC Heart of Derbyshire Press release
- DALC. Glen Ingham annual leave.
- DALC. Circular 04/17
- Police & Crime Commissioner. Offer to attend events.
- Civic Voice design awards
- Kompan playground equipment (3)
- On-line Playgrounds
- Parkman. Parking app. (2)
- LED Traffic displays.
- Street Furniture direct.
- Redeployable CCTV
- B&C Bus shelters.
- Parish Notice Board Company

**15.3.11 (continued) Mowing tender**

No member of the public being present this discussion of this item was resumed  
From the tenders received a preferred contractor was identified.

**Resolved:** The Clerk will attempt to conclude a satisfactory contract including the following

- Confirming insurance and compliance with Health and Safety requirements.
- Break clauses (both sides).
- Occasional collection of cuttings from Parson's Croft.
- Exploring any potential for an enhanced offer in exchange for a longer term commitment. (any proposal to be brought to a future meeting for consideration).

**15.3.19 Items for the next agenda.**

- Lining of the football pitch. Proposals for who might do this and how to be prepared in readiness for approval at the meeting. (J Jones)
- Condition of the wall around the Sheep Wash.

**15.3.20 Next meeting.**

The next meeting of the Parish Council will be held at 7:30pm on the 19<sup>th</sup> of April 2017 in the Memorial Hall.

**The meeting was declared closed at 10.30 pm**

A Martin  
Clerk to Parwich Parish Council  
16<sup>th</sup> March 2017