

**The Annual Meeting of Parwich Parish Council will be held on  
Wednesday, 19<sup>th</sup> May 2021 in the Memorial Hall at 7:30 pm.**

The Parish Council is no longer permitted to hold Council meetings using video conferencing.

This meeting will therefore be held in person.

A risk assessment has been carried out and measures to reduce the risk of coronavirus transmission will be in place.

These will include, but may not be limited to, sanitising, distancing and the wearing of masks.

Members of the public attending the meeting will be asked to comply with these measures.

Total attendance will be limited to 30 including members of the public.

The Parish Annual Meeting will be held in June.

**AGENDA**

1. Election of Chairman and Vice Chairman.
2. Apologies/Councillors' attendance register.
3. Declaration of personal/pecuniary interest of councillors.
4. Minutes of previous meetings and items from the minutes.
5. Public speaking.
6. Items from public speaking (items may form part of a subsequent agenda).
7. Councillor vacancy.
8. Review and Adoption of Standing Orders and Financial Regulations.
9. Review of Policies and Procedures.
10. Review of inventory of Land and Assets.
11. Review of Council and/or Staff subscriptions.
12. Insurance cover.
13. Clerk's report.
14. Items of account.
15. Internal audit.
16. Annual Governance report.
17. Accounting Statements.
18. Certificate of exemption.
19. Planning applications.
20. Parsons Croft.
21. Village Survey.
22. Village maintenance day.
23. Pump Hill garden.
24. Dog bins.
25. Registration of agricultural land.
26. Footpath minor maintenance.
27. Correspondence and communication.
28. Items for the next agenda.
29. Date of next meetings.

NB: Agenda items may be time limited.

Will councillors please advise the Clerk in advance of Parish Council meetings if they are unable to attend the meeting to ensure a quorum can be met.

**Mr A Martin, Clerk, Parwich Parish Council. 14 May 2021**